

March 11, 2020 | 12:00pm to 1:30pm | Virtual Meeting Only

Type of Meeting	Monthly eHealth Commission Meeting
Facilitator	Michelle Mills
Note Taker	Kristi LaBarge, Adam Wolf
Timekeeper	Michelle Mills
Commission Attendees	Art Davidson, Rachel Dixon, Jason Greer, Morgan Honea, Marc Lassaux, Michele Lueck, Michelle Mills, David Mok-Lamme, Carrie Paykoc, Alex Pettit, Chris Underwood, Wes Williams

Minutes

Call to Order

Agenda reviewed.

Approval of Minutes

Motion moved and seconded to approve the February Commission meeting minutes.

Announcements

OeHI Announcements

Carrie Paykoc, Director, Office of eHealth Innovation eHealth Commission Members

- Tentative agenda for future meetings
 - April: Deep dive on Advancing HIE, Consumer Engagement and Care Coordination.
 - May: Infrastructure and Data governance
 - June: Rural focus, and will take place outside the Denver metro area.
- Commissioner comments
 - Since it is a very long travel time from the city to the location of the June meeting it would be a good idea to maximize the time with additional events instead of a single 2-hour meeting.
 - A note, the rural commissioners must commute that far on a monthly bases if they wish to attend the commission meetings in person. However, we are looking for additional events (Innovation Roundtable the day after) in the works for the June meeting.
- Project status report: Roll-up on Advancing Health Information Exchanges
 - Statistics on the HIEs (CORHIO and QHN) and who uses them
 - Nearly 8000 non-hospital providers
 - 89 hospitals
 - Over 7 million individual patients
 - Also includes 54 behavioral health and community services, 194 long term/skilled nursing/home health/hospice, 11 payers, 12 labs, and 19 public health/human services organizations



- OeHI increased budget for Advancing HIE from 3 to 4 million by enhancing state/federal funding requests - those funds are not fully approved yet, but asked for given the importance of this work
 - Priority projects for fiscal year 2021
 - Medications history
 - Single sign on
 - Additional notifications and triggers
 - Data access improvement
 - Terminology services
 - Lab reconciliation
 - Resource directory
 - Statewide ID Management
 - Total cost \$3.35 million for these projects

Commissioner question: What is the timing for allocating these dollars and when deliverables are due, given the time constraints we have with HITECH funding?

Answer: The bulk of the projects listed will begin in October 2020 (fiscal year 2021). OeHI will also be working with Medicaid for additional budget requests using non-HITECH mechanisms next year to continue HIE projects. Overall we have flexibility in investing OeHI state funds and operations funds until 2023.

New Business

eHealth Commission Annual Training

Carrie Paykoc, Director, Office of eHealth Innovation; Kim Davis-Allen, Sr. Consultant, Health Tech Solutions; Emily Buckley, Assistant Attorney General, Attorney General's Office

- The Commission reviewed the following concepts to complete the Commissioner annual training
 - House bill 18-1198 overview
 - Sets best practices for State Boards and Commissions
 - Role and responsibility of the Commission
 - Formed through Executive Order
 - Provide an overview of OeHI's mission, historical context, membership structure, governance, and objectives
 - Serve as champions and sponsors for identified projects
 - Provide subject matter expertise
 - Assist with outreach, communications, promotion of State plans, etc.
 - Nine to 15 volunteers appointed by the Governor
 - Fiscal agent is HCPF and fiscal oversight is Lt. Gov. Office
 - Voting and bylaws
 - Bylaws approved during Feb 2019 Commission meeting
 - Updated in June 2019 to clarify electronic voting
 - No minimum attendance requirement to conduct the meeting
 - Minutes will be documented for each meeting
 - Voting can happen by voice, electronic voting, or show of hands
 - Voting or approval of a matter requires a quorum - 80% of



Commissioners (excluding vacancies) must be present. Quorum is determined within first 15 minutes of meeting.

- Commission charter
- Conflict of interest
 - Based on direct economic benefit on a business or other undertaking in which the member has a direct or substantial financial interest. In the event of a conflict of interest, a Commissioner may abstain.
- Colorado Open Records Act/Sunshine Law overview
 - All eHealth Commission meetings, and any meeting of 2 or more members where public business is discussed (or at which formal action may be taken) must be open to the public. The public must be notified of these meetings in advance of the meeting, and minutes must be made publicly available.
 - Executive Sessions can be held that are not public, but only when limited to matters that must be kept confidential according to state and federal laws
 - Workgroups are not subject to open meetings, but may be subject to open records
- Alignment with state priorities

Commissioner questions and discussions:

- Is there a record of all the votes the Commission has cast? We don't have a consolidated document, but the votes are captured within each meeting's minutes and can be pulled together.
- Should the Commission be voting more? Are we preventing conversations around conflicts of interest by not officially voting? The answer to this question lies partially in the role of the Commission as an advisory board/steering committee. OeHI needs the Commission's input on how to steer efforts and maintain consistent governance, but final decisions on projects/programs are made within the office (OeHI), and decisions around finances require significant collaboration with HCPF and Lt Gov's office. More votes can certainly occur, and will when necessary, but not on matters over which the Commission does not have decision making power.
- OeHI and current Commissioners both desire to ensure that current and future Commissioners are as engaged as possible, whether through more action-oriented methods or others.
- Routinely Commissioners work with other Commissioners in the course of their regular business, doing work that is adjacent to the health IT road map, how do we make the distinction? Only work for the Commission or on behalf of the Commission is subject to public record.

Public Comment

No comments from the public.

Closing Remarks

- In an upcoming meeting, the Commission will bring back HCPF and our partners at Health Tech Solutions to conduct a presentation on updates related to HITECH funding. Suggestion is to extend the duration of the next Commission meeting by an



hour to accommodate this presentation and discussion

- OeHI will pull together the collection of the votes made over the years by the Commission.
- Suggestion to add another demonstration of infrastructure comparison on state priorities.
- A COVID-19 focused meeting will be held the afternoon of March 11 for those wishing to attend.
- No commissioners oppose to extending the April meeting by 60 minutes.
- Motion to close the meeting
 - Meeting adjourned.